

# Agenda for a meeting of the Area Planning Panel (Keighley and Shipley) to be held on Wednesday, 3 April 2024 at 10.00 am in Council Chamber - Keighley Town Hall

## Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN
Engel Azam Dearden Humphreys	Herd Loy	Warnes

## Alternates:

LABOUR	CONSERVATIVE	GREEN
Ibrar Hussain Jamil Lintern Shafiq	Pollard Sullivan	Hickson

A legal briefing for all members will take place at 09.30 am in Council Chamber, Keighley Town Hall on the day of the meeting.

## Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- Anyone wishing to speak to any of the business items on the agenda either as a Ward Councillor, applicant/agent, in support of or objecting to an application must register to speak by emailing the Governance Officer [asad.shah@bradford.gov.uk](mailto:asad.shah@bradford.gov.uk) by midday on Monday 31 July 2023. Please provide a telephone contact number, together with the relevant application details and explaining who will be speaking. They will then be advised on how you can participate in the meeting. If you have not registered, you may not be able to speak.
- If anyone wishes to submit any accompanying photographs/plans they should not exceed four pages and must also be submitted in writing (or email) by midday on Monday 1 April 2024 to the following Governance Officer [asad.shah@bradford.gov.uk](mailto:asad.shah@bradford.gov.uk).
- Please note that any representations will be allowed 5 minutes only and this will have to be shared if there is more than a single speaker.

## From:

Jason Field  
Interim Director of Legal and Governance  
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Phone: 01274 432280/07970 414022  
E-Mail: [asad.shah@bradford.gov.uk](mailto:asad.shah@bradford.gov.uk)

## To:

## A. PROCEDURAL ITEMS

## 1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

## 2. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

### **Notes:**

- (1) *Members must consider their interests, and act according to the following:*

<b>Type of Interest</b>	<b>You must:</b>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation</i>
<i>Other Registrable Interests (Directly Related)</i> <b>OR</b> <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation</i>
<i>Other Registrable Interests (Affects)</i> <b>OR</b> <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i>  <i>(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and</i>  <i>(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider</i>

*public interest; in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 29 November 2023 and 14 February 2024 be signed as correct records.**

(Asad Shah – 01274 432280)

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Asad Shah – 01274 432280)

### **5. PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter which is the responsibility of the Panel.

**Questions must be received in writing by the Director of Legal and Governance in Room 112, City Hall, Bradford, by mid-day on Monday 1 April 2024.**

(Asad Shah – 01274 432280)

## **B. BUSINESS ITEMS**

### **6. APPLICATIONS RECOMMENDED FOR APPROVAL OR REFUSAL 1 - 24**

The Panel is asked to consider the planning applications which were set out in (**Document “M”**) relating to items recommended for approval or refusal.

The sites concerned are:

<u>Item</u>	<u>Site</u>	<u>War</u>
A.	Market Square Shipley West Yorkshire - 23/04725/FUL [Approve]	<b>Ship</b>
B.	56 Otley Road Eldwick Bingley West Yorkshire BD16 3EE - 23/04177/HOU [Refuse]	<b>Bing</b>
C.	Land Adjacent To Golf Driving Range Keighley Road Silsden Keighley West Yorkshire BD20 0EH - 23/03770/FUL [Refuse]	<b>Cra</b>

(Amin Ibrar – 01274 434605)

### **7. MISCELLANEOUS ITEMS 25 - 34**

The Panel is asked to consider other matters which are set out in (**Document “N”**) relating to miscellaneous items:

(A - D) Items to note.

(Amin Ibrar – 01274 434605)